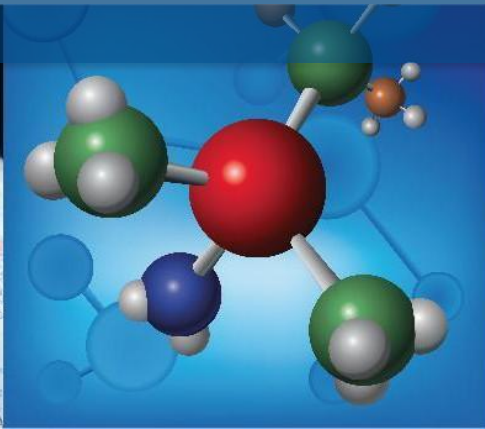


Wayne Highlands Virtual Campus Orientation



Wayne Highlands
Virtual Campus 2021 - 2022





Wayne Highlands Virtual Campus

The Wayne Highlands Virtual Campus offers students both the **academic strengths of the traditional classroom** and the flexibility of **home-based schooling**.

This document is to provide prospective students and their parents/guardians insight into the format and requirements for the WHVC. If you are interested in enrolling a student into our district's Virtual Campus, please contact:

Christopher J. Roos

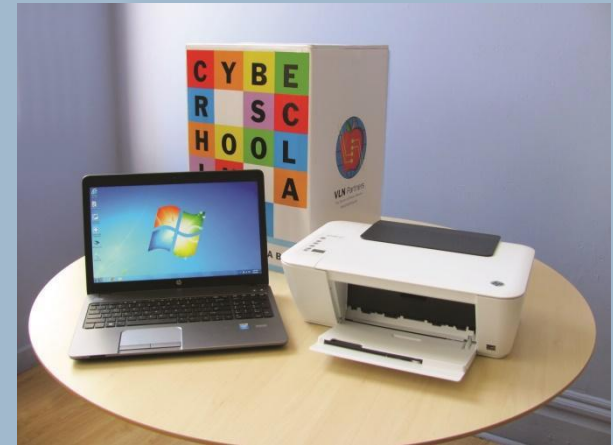
Wayne Highlands Virtual Campus Coordinator

(570)253-2046 x1124

whvc@whsdk12.com

Wayne Highlands Virtual Campus Materials

- Welcome Letter
- *Cyber School in a Box*TM Bundle:
 - Laptop
 - AC Adaptor & Power Cord
 - Printer/Scanner (K-3rd grade)
 - AC Adaptor & Power Cord
 - USB Cable (K-3rd grade)
 - Ear Buds
- Textbooks



Welcome Letter

Welcome to Wayne Highlands Virtual Campus!

Please save this page for future reference.

Getting Started – Student Login Information

1. Open Google Chrome and visit, VHStudents.com
2. Enter this login information:
Username: _____
Password: _____

Your student email address: _____

Getting Started – Parent Portal Login Information

Your Parent Portal login credentials will be sent to the email address(s) that you provided to your school district during the registration process. Additional navigational details and a Quick Reference Guide will also be included.

Student Orientation Information

After logging in, click "View Lessons" in your district portal. Your list of courses will display. Click on your orientation course to view important information concerning the cyber program.

Your Courses

You are enrolled in the following courses:

- High School Physical Education (18 Weeks) - Spring
- Foundations - Business Math - Fall
- Mythology - Spring
- People Skills - Fall
- Parenting Skills - Fall
- Foundations - British Literature - Fall
- Foundations - Personal Finance and Financial Literacy (18 Weeks) - Spring
- Foundations - Civics - Spring

Please notify your homeroom teacher and your school district if you have any questions about your course selections.

Homeroom

Your homeroom is held daily at **7:15 AM**, Monday through Friday, with **Ermine** (). Click "Classroom" in the district portal, then click on "View" in the Homeroom section of the page. Please refresh your browser if the classroom does not appear immediately.

Technical Support

Contact Technical Support if you have questions about computer and printer setup, or if you have any technical issues after getting started:

1-877-856-3311 toll free or 412-381-0184

Please contact your homeroom teacher, **Ermine**, if you have any technical problems that may prevent you from attending homeroom for attendance. (MrErmine@vhsstudents.com)

Login Credentials

Schedule

Homeroom Details

Attendance

- Student attendance is based upon the **total percentage of work completed** in each week's Module.
- Students earn an additional 2% for every day they attend a homeroom session during the week.

Homeroom Teachers

- Your main point-of-contact
- Conducts daily homeroom sessions
 - Attendance (+2% for every day attended)
 - Wayne Highlands SD announcements
 - Due dates (Sunday at 11:59 PM)
 - Weekly progress reviews

Virtual Classrooms

- Daily Homeroom sessions
- Office Hours
- One-on-one tutoring sessions
- Resource Room support



Logging in and Navigating

- Portal (VLNStudents.com)
 - Calendar & Announcements
 - View Lessons
 - Classrooms
 - Gradebook
 - View Graded Work
 - Email
 - Discussion Board
 - Progress Gauge

Monitoring Progress

- ‘View Graded Work’
- Gradebook
- My Daily Activity
- Individualized Learning Plans (ILPs)

Program Name: Cyber School In a Box
Student Name: Victoria Virtual
Grade Level: 11th Grade
Week Ending: 10-11-2019

Courses:

	Course	Teacher	# of Missing Assignments	% on Work Submitted	Current Grade
■	11th Grade Language Arts	Demo, Teacher	0 of 20	91%	91%
■	Algebra I	Demo, Teacher	0 of 20	94%	94%
■	Environmental Science	Demo, Teacher	0 of 20	95%	95%
■	Google Drive	Demo, Teacher	0 of 15	100%	100%
■	High School Physical Education	Demo, Teacher	3 of 25	98%	85%
■	Modern America (Reconstruction to Present)	Demo, Teacher	1 of 18	89%	86%
■	Spanish I	Demo, Teacher	0 of 24	98%	98%

* Missing assignments are scored as a zero.

View Graded Work

Status	Description
Not Graded	File has been submitted by the student, but is waiting to be graded.
Graded	File has been graded. Click the 'View' link to download the graded file and view the teacher's feedback.
Empty	File did not contain any student responses and could not be graded.
Corrupt	File could not be opened or the contents of the submission did not include the correct materials (and could not be graded).
Duplicate	File is a duplicate of another file that was previously received/graded.
Plagiarized	Contents of the file were plagiarized from a website, textbook, or another student.

Gradebook

Quick Lookup - Assignments

Course Details

Student	Online, Oscar
Course	Parent Course - Environmental Science
Teacher	Hills, Lisa; Ermine, Alex; Obringer, Ryan
Report Period	Q1
Grade	64.39% D

Due Date	Category	Assignment	Score	Percent	Comment
9/1/2019	Assignment	MOD#01 - Assignment - Chapter 1 - Questions	10.00/10.00	100.00% A	Excellent work! You did a good job on this assignment and explaining your answer in Pg. 21 #1. Keep up the hard work! Remember that if you have questions, please attend office hours or submit a tutor request. 10/10
9/1/2019	Short Answer Questions	MOD#01 - Short Answer Questions	15.00/15.00	100.00% A	2.5/2.5 Correct Submission 12.5/12.5 Content 15/15 Good work, you did a great job explaining the agricultural revolution. Keep up the good work.
9/1/2019	Essay	MOD#01 - Essay	19.00/20.00	95.00% A	2/2 Correct Submission 4/5 Essay Length 13/13 Content 19/20 Good work. Make sure your essays are reaching the 5 sentence minimum, a conclusion sentence would have been a good addition. Keep up the good work otherwise.
9/1/2019	Projects	MOD#01 - Project - Carbon Emissions	Missing	0.00% F	Thank you for submitting this Oscar, but you need to complete the first part of the project before you can submit the second part. Please stop in office hours if you need assistance
9/1/2019	Quiz	MOD#01 - Quiz	14.00/20.00	70.00% C	
9/8/2019	Assignment	MOD#02 - Assignment - Chapter 2 - Section 1 - Questions	10.00/10.00	100.00% A	Great work! Keep it up. Remember that if you have questions, please attend science office hours. Overall, you're doing a good job though. 10/10

Gradebook

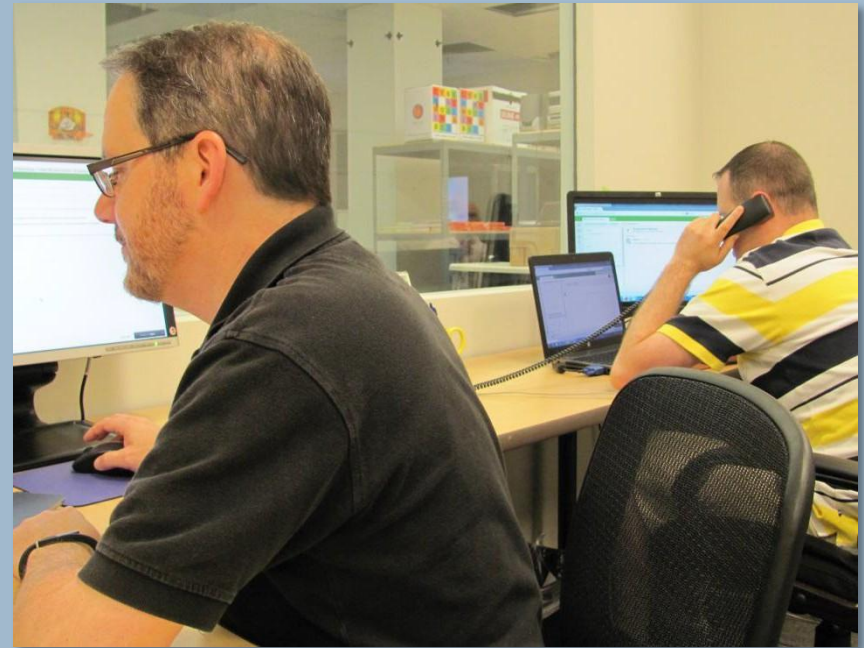
Status	Description
Missing	Identifies tasks that have not been submitted by the MOD deadline. Until these assignments are submitted, they do not receive any credit and are awarded a score of 0.00%.
Incorrect Submission	Indicates a task has been submitted incorrectly -- either for the wrong course, the wrong MOD, it can't be read, or it can't be opened. This work can still be resubmitted correctly to receive credit. There will be a comment added so that the student knows what needs to be corrected in order to resubmit it. The task will earn a score of 0.00% until it has been resubmitted and graded.
Past Due	Indicates a student has submitted work after the weekly deadline.
Plagiarized	Denotes a task whose content has been plagiarized from a textbook, online source, or another student. This work cannot be resubmitted for credit and receives a score of 0.00%.

Printing & Scanning (K-3rd Grade)

- Place your document in the scanner face down
- Click the printer/scanner icon on your desktop
- Select scan to PDF
 - Do not scan to JPEG, TIFF, or other photo file -- this will prevent your teacher from providing feedback.
- If scanning multiple pages:
 - Remove first page from scanner flatbed and insert second page
 - Click “Scan another page” or “Add page”
 - Repeat as necessary
- Save the file to your computer with the proper naming convention
 - Example: DemoStudent – Algebra I – MOD 2 - Assignment

Help Desk Technicians

- Available 7am to 7pm, 7 days a week via phone, email or remote access
- Can diagnose and resolve technical issues remotely



Creating a Schedule

- How do you learn and focus?
- During what time(s) of the day do you have conflicts/commitments?
- Important Considerations:
 - Morning Office Hours – 10:00 AM – 11:00 AM
 - Afternoon Office Hours – 12:30 PM – 1:30 PM
 - Homeroom

Parent/Guardian Responsibilities

- Complete the Student Orientation Course with your Student
- Review all policies and procedures listed in the Student Handbook with your student
- Review upcoming due dates with your student on a weekly basis
- Check your student's attendance record in the Gradebook on a weekly basis
- Review your student's grades and teacher feedback
- Review your student's Individualized Learning Plan on a weekly basis
- Review your student's completed work prior to submission
- Contact the Homeroom Teacher immediately if you have any questions or concerns about grading and attendance
- Assist your student in contacting Technical Support if they are experiencing any technical issues